Annex 6   
Project list

**This template must be adapted to the situation in the particular plant.**

1. Purpose

The project list gives the Biosafety Officers an overview of the projects in the relevant laboratory premises.

1. Content

The notification[[1]](#footnote-1) of a project to the Federal Coordination Centre for Biotechnology contains all the necessary details about the buildings and rooms (names/numbers of buildings and rooms), about people with responsibility and/or specialist knowledge (Project Managers etc.), about the classification of the organisms used in groups as well as the class of the activity and the duration of the project. For reporting, these details are transferred from the completed electronic form into the project list. Project changes are reported to the Biosafety Officers so that this list can be updated.

1. Projects

Gebäude

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Registration No.: | Title: | | |
| 1. | A0 |  | | |
| Person responsible: | Deputy: | Duration of project: | Class of activity: |
|  |  |  |  |
| Premises and safety level | Group 2 organisms used | Stock-culture collection of Group 2 organisms | Other organisms used |
|  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| Compiled / authorized |  |
| Date |  |

1. Federal Coordination Centre for Biotechnology (FOEN): “Notification of Class 2 activities using pathogenic or genetically modified organisms in contained systems”: <http://www.ecogen.ch> or <https://www.bafu.admin.ch/bafu/en/home/topics/biotechnology/info-specialists/activities-in-contained-use/notifications-and-licence-applications.html> [↑](#footnote-ref-1)